



# Set Up a Campus Tech Appointment to help with IT needs

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1. Open a web browser, such as Google Chrome, Mozilla Firefox, or Safari.
2. Click or copy the link:  
<https://itsupport.as.me/move>
3. Depending on the week you are moving, please click on the **appointment time**, then click **Continue**.  
If you don't see the week you are moving, please click on **MORE TIMES**.



Schedule appointments with OIT technicians using the selections below.

**Students:** Select in person appointments at the OIT Service Desk in COB132a, our Housing Location Half Dome 172 or have a technician come to their Dorm Room to address specific issues in the room.

**Staff and Faculty:** Schedule in person appointments at the OIT Service Desk in COB 132a or at their desk at Downtown Center. We also offer remote support appointments where a technician can log into your computer through Zoom and assist with any issues.

1. Choose an appointment type.
2. Select a time to meet with a technician.
3. Fill out your information and press Complete Appointment.

1 Choose Appointment

Moves (Including Phones) - Appointments (30 minutes)

OIT will provide support on Tuesday & Thursday of each move week. Depending on the week you are moving, please select a date and time. **If you don't see the week you are moving, please click on MORE TIMES.**

- Week one: Nov 5th & 7th
- Week two: Nov 12th & 14th
- Week three: Nov 19th & 21st
- Week four: Dec 3rd & 5th
- Week five: No moves
- Week six: Dec 17th & 19th

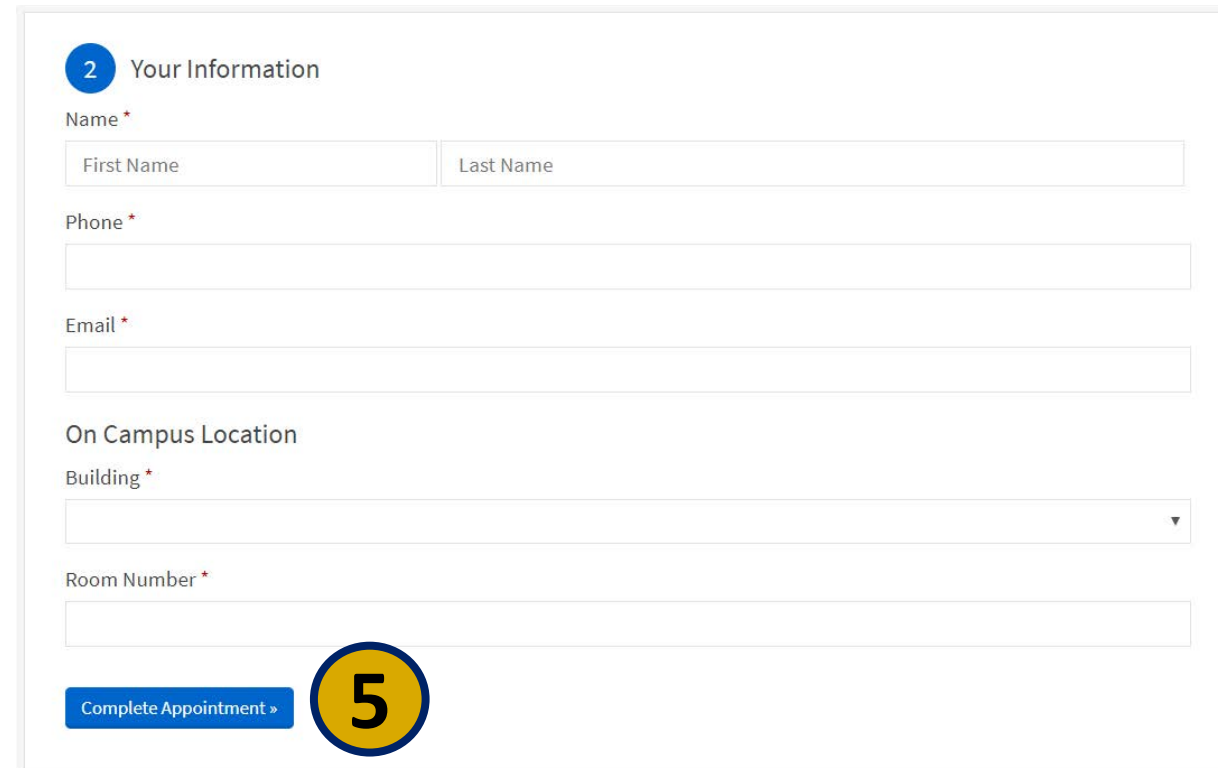
< PREVIOUS

MORE TIMES >

IN 3 WEEKS Tuesday November 5	Thursday November 7	IN 4 WEEKS Tuesday November 12	Thursday November 14	IN 5 WEEKS Tuesday November 19
11:50am	8:30am	8:30am	8:30am	8:30am
2:30pm	9:10am	9:10am	9:10am	9:10am
3:10pm	<b>3</b> Continue »	9:50am	9:50am	9:50am
3:50pm	9:50am	10:30am	10:30am	10:30am

4. Please fill out the form.
  - a. Name (First and Last), Phone and Email are required
  - b. Building, please use the select **SRE** for 2A - Sustainability Research & Engineering
  - c. Enter room number

5. Click **Complete Appointment**



2 Your Information

Name \*

First Name	Last Name
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Phone \*

Email \*

On Campus Location

Building \*

Room Number \*

Complete Appointment >

5



6. You will see a confirmation and receive an email at the address you entered
7. Close the web browser

### 3 Confirmation

Campus Travel - Campus Deskside Appointment with .

**Example:** 🕒 **Friday, August 16, 2019**

9:00am [Cancel](#) [Reschedule](#) [Edit Forms](#)

Add to iCal/Outlook

Add to Google

Register for an Account

Save your information

